



# Southern Lehigh School District

## Board of School Directors Meeting

May 21, 2013

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:42 p.m. on the above date (May 21, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, McLoughlin, Hayes, Lindsay, Lycett, Mohr, Stelts,

ABSENT: Dimmig, Quigley

OTHERS: Christman, Lewis, Melber, Millman, Bartholomew, Schlegel, Kennedy, Takacs, Buchman, Jordan, Knoll, Covelle, Davidson, McGinty, Mickley, Rizzo (Morning Call), Popichak (PATCH) and approximately 9 other members of the community.

### **OPENING PROCEDURES**

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

A moment of silence was held in honor of Ms. Caitlin Dickey and Mrs. Dorothy Nagy.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **VISITORS**

### **APPROVAL OF MINUTES**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve the minutes of the May 6, 2013 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Dimmig, Quigley**

### **CONSENT AGENDA**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve the **CONSENT AGENDA** items as follows -

Approve the bills list as of May 21, 2013 showing paid bills in the amount of \$72,062.00 and the bills to be paid in the amount of \$742,975.22 for a total amount of \$815,037.22 for the General Fund;

Approve the Treasurer's Report and Investment Report for the month of April, 2013.

Approve Darin Van Norman to obtain summer observation hours for administrative certification under the supervision of Mr. Nathan Davidson, Middle School Assistant Principal.

Approve the following Seasonal Computer Technician, effective June 11, 2013 at a rate of \$14.98 per hour with an increase effective July 1, 2013. (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Amanda Ruth

Approve the following new seasonal employees (*pending receipt of required documentation*) for June 1, 2013 through May 31, 2014 at a rate of \$7.25 per hour: (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Tiffany Billiard

Wesley Flack

Matthew Kee

Alex Knapp

Ryan Kurtz

Jason Labbiento

Justin Lee

Andrej Quatrone

Christopher Staller

Approve the following new seasonal employees for June 1, 2013 through May 31, 2014 at a rate of \$8.18 per hour (*pending receipt of required documentation*): (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Tyler Bosh

Julie Gordon

Approve the following returning existing district staff as seasonal employees for June 1, 2013 through May 31, 2014 at a rate of \$8.18 per hour: (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Margie Bachman

Kendra Beltz

Ruth Berghold

Lori Michael

Lynn Yost

Approve the following returning seasonal employees for June 1, 2013 through May 31, 2014 at a rate of \$8.18 per hour (\$7.25 per hour for ages 16-18\*\*): (*The new hourly rate will be determined when employee policies for 2013-2016 are finalized.*)

Denis Connelly

Ashley Getz

Matthew Guro

Matthew Haverhill\*\*

Christopher McCarthy

Joseph Privitera

Adam Russek

Timothy Senters

Approve the following athletic workers for the 2012-2013 school year, according to the Ancillary Employee Policy (*pending receipt of required documentation*):

Vanessa Kovacs

Michael Feifel

Thomas Seidenberger

Jeremy Melber

Approve Nicole Belick as a teacher for the SAT Prep Fall classes for the 2013-2014 school year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Dimmig, Quigley**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Mr. Davidson, Mr. McGinty and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

#### High School report –

- Keystone testing finished
- Parent presentation - New schedule
- 5/17 – Senior Class meeting
- 5/18 – Prom held at Steel Stacks and was a success
- 5/23 – Freddy Awards (10 nominations)
- 6/6 – Senior Awards
- 6/7 – Annual picnic

#### Middle School report –

##### Finals

- 5/28 – Languages Arts
- 5/30 – Reading/World Language
- 5/31 – Social Studies
- 6/3 - Science
- 6/4 – Math
- 6/7 – Math Data collection
- 6/14 – Report Cards Mailed

##### Events

- 5/21 - MS Musical Concert
- 5/22 - Band and Chorus student to JPLIS for school performance
- 5/24 - Field Day
- 5/31 - 8<sup>th</sup> Grade Luau

- 6/4 - Art Museum Field trip
- 6/6 - Yearbook Distribution and school wide picnic
- 6/7 - Awards Ceremony

Intermediate School report

- 5/10 - Choral concert
- 5/21 - 6<sup>th</sup> grade students visited the Middle School
- 5/22 - Students will observe a moment of silence in honor of Caitlyn Dickey
- 5/30 - Field Day
- The Spartan Service Corp held its last meeting this afternoon. Their final project assisted both our building and grounds department and student body by picking up rocks off the recess area fields.

Elementary schools –

- Field Day
- \$1300 raised for Alex's Lemonade Stand

**MOVED BY** McLoughlin and **2<sup>ND</sup> BY** Stelts for final adoption of the new science textbooks recommended for 2013-2014 school year. Textbooks were on display at the Curriculum and Technology Building for two weeks.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

There was Board discussion.

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Mohr to approve the following student trip requests-

1. *Southern Lehigh High School Technology Student Association* advisor and student qualifiers to attend the National TSA Conference in Orlando, FL on June 28, 2013 through July 2, 2013.
2. *Southern Lehigh High School Emerging Health Professional Program* student qualifiers to attend the Health Occupations Students of America (HOSA) National Leadership Conference in Nashville, TN on June 26, 2013 through June 30, 2013.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

**BUSINESS AND FINANCE**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve PlanCon Part K: *Project Refinancing* in connection with the refunding of General Obligation Bonds, Series A and AA of 2013.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to appoint France, Anderson, Basile and Company to perform the audit of the Southern Lehigh School District Office for the 2012-2013 fiscal year, pursuant to the attached engagement letter.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

There was Board discussion.

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Mohr to Approve Administration to enter into an agreement with Lehigh Valley Physician Group of 2100 Mack Blvd., Allentown, PA 18103 for *Description of Services: Part A* for the period October 1, 2013 through June 30, 2016 and *Description of Services: Part B* for the period July 1, 2013 through June 30, 2016.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSTAIN – McLoughlin**  
**ABSENT: Dimmig, Quigley**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve the renewal of the Application Service Provider Agreement between AssetWorks, Inc., and the District for operation, maintenance, and support of the District's fixed asset database for 2013-2014 at an annual fee of \$1,350 (*fee remains unchanged from 2012-2013*).

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** McLoughlin to approve the Settlement of the pending Tax Assessment Appeals relating to County-wide re-assessment as follows-

LCIDA – Lehigh County File No. 2012-C-4780

The assessed value of the property which is the subject of this Appeal, namely, PIN #642481320251, consisting of 2.506 acres of land together with an industrial building situated thereon and located at 7250 Suter Road, Coopersburg PA 18036, shall be assessed at \$4,835,250, which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

Lutron Electronics – Lehigh County File No. 2012-C-4779

The assessed value of the property which is the subject of this Appeal, namely, PIN #642481361015, consisting of 4.43 acres of land together with an industrial building situated thereon and located at 7200 Suter Road, Coopersburg PA 18036, shall be assessed at \$1,801,275, which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

Spria Millennium LLC – Lehigh County File No. 2012-C-4781

The assessed value of the property which is the subject of this Appeal, namely, PIN #642471756944, consisting of 7.03 acres of land together with an industrial building situated thereon and located at 7190 Suter Road, Coopersburg PA 18036, shall be assessed at \$19,613,475 which is 100% of its fair market value, for purposes of assessment of real estate taxes for the years on and after January 1, 2013.

Attorney Jill Nagy, Special Legal Counsel for the School District is authorized to enter into a Stipulation of Counsel with legal counsel for the other parties involved in the Appeals for purposes of effectuating the Settlements.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

### **SUPPORT SERVICES**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Mohr to award the Middle School Gym Roof Replacement, in the amount of \$80,972, to Budget Renovations and Roofing, Inc., 342 South Fifth St., Shamokin, PA 17872. The replacement is required as a result of storm damage to the roof and gym floor.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

### **PERSONNEL**

**MOVED BY** Mohr and **2<sup>ND</sup> BY** McLoughlin to accept the retirement of the following certificated staff -

James Walker, Physics Teacher, Southern Lehigh High School, with 22 years of service. Mr. Walker's last day of work will be the last teacher day of the 2012-2013 school year. His retirement date will be determined after meeting with PSERS, but will be no later than August 19, 2013.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Mohr to approve the following certificated staff, effective August 16, 2013 (*pending receipt of required documentation*):

Chelsea Winkelspecht, Speech and Language Therapist, Hopewell Elementary School and Joseph P. Liberati Intermediate School, at Masters +30, Step 13, an annual salary of \$58,979\*\*. Ms. Winkelspecht will fill the position due to the retirement of *Mrs. Catherine Frantz*.

Jeremy Deyton, Physics Teacher, Southern Lehigh High School, at Masters, Step 9, an annual salary of \$57,753\*\* (pending approved PA Certification). Mr. Deyton will fill the position due to the retirement of *Mr. James Walker*.

*\*\*The salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the start of the 2013-2014 school year.*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Dimmig, Quigley**

## **REPORTS**

### **Facilities Committee**

Dr. Stelts reported the following from the May 15, 2013 meeting:

- Purchase order issued to Miller Flooring for replacement of Middle School gym floor.
- Repair estimates for Lower Milford Elementary are close to \$3 million.
- Renovation estimates for Hopewell Elementary are \$12 million.
- The focus of the next meeting will be to discuss the Demographic and Life/Cost Study.
- A detailed report about the results of the facilities study will be forthcoming.

### **Education Committee**

Mrs. Mohr reported the following today's meeting:

- Changes to student handbooks (2013-2014)
- Pre-school program "Tools of the Mind" discussed and at this time there is no need to pursue an expanded program.

### **Superintendent's Report**

Mrs. Christman reported the following:

- A team of PDE consultants are visiting our schools for Special Education Compliance Monitoring.
- SLSD was recently awarded a grant in partnership with LCTI. The goals of this grant are to educate the public about manufacturing careers and to establish a sustainable pipeline of students who choose manufacturing careers.
- SLSD will host a 2 day summer technology professional development summit at the high school in partnership with local Project Red Signature Schools.
- The entire Superintendent's Report is available on the district's website.

### **Strategic Plan and Middle States Report**

- The Strategic Plan and Middle States Report is available on the district's website.

## **OLD BUSINESS**

## **NEW BUSINESS**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Mohr to appoint Mr. William Hayes as a permanent alternate CLIU#21 representative.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Dimmig, Quigley**

**VISITORS**

Southern Lehigh students Miranda Rennie, Barbara O'Brien and Selena Rodriguez who are enrolled in the Emerging Health Professionals program addressed the Board with an update on their victory at the Penn HOSA Conference. They also thanked the Board for financial support at the upcoming HOSA National Leadership Conference, to be held in Nashville, TN in June.

**ADJOURNMENT**

**MOVED BY** Stelts and 2<sup>ND</sup> **BY** Mohr to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Dimmig, Quigley**

The meeting was adjourned at 8:19 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary